## THE KATE EDGER EDUCATIONAL CHARITABLE TRUST

FOUNDATION AWARDS

(Including Jane Bellamy and Elizabeth Godfrey Foundation Awards)

**PURPOSE**

1. To assist women, who have completed a full time Foundation Course at an approved tertiary institute totalling 120 points at NCEA Level 3 or above. Applicants for this award must be enrolled or planning to enrol full-time for a degree or diploma at an approved institute in the Auckland region.
2. In addition, the **Jane Bellamy and Elizabeth Godfrey** named awards are to assist two women students from the University of Auckland’s Foundation Programme to study towards a degree at the University of Auckland. **Only applicants who have completed this Programme will be considered for the two named awards. Applicants for these awards must apply online to the University of Auckland.**

**Closing date: 19 February 2024.**

**REGULATIONS**

1. a) a number of Foundation Awards of $2,000 shall be offered annually

b) two Foundation Awards of $18,000 will be available for offer annually, for candidates who have completed the University of Auckland Foundation Programme, to be paid in instalments over a six semester period

2. Applicants for a Foundation Award must be:

1. women;
2. undergraduate students studying full time\* for their first degree or diploma;
3. New Zealand Citizens or **Permanent** Residents.

3. In making these awards, the selection committee shall give consideration to:

1. a certified copy of the applicant’s tertiary record;
2. a certified statement by an academic staff member who knows the applicant well;
3. the applicant’s need for financial assistance;
4. the applicant’s aspirations for the future;
5. any special circumstances e.g. family responsibilities, personal disability, considered relevant.

4. Each applicant for these awards must submit her application **on the current prescribed application form**, together with:

1. a certified copy or statutory declaration of her academic record, including details of the foundation course totalling 120 points that has been completed (this can be in the form of a certified digital document from the tertiary institution);
2. a certified copy of evidence of status as a New Zealand Citizen or **Permanent** Resident (not Driver Licence);
3. brief details of the items on which she would spend the award: for example; fees, equipment, art materials, software.
4. a brief outline of the work she hopes to do in the future;
5. a certified statement on the prescribed form.

**“Certified copy” means a copy of the original, certified as true by an appropriate authority (for example, Registrar, Head of Department or Study Supervisor, or Justice of the Peace). A “Statutory Declaration” must be made before a Justice of the Peace or Solicitor on the appropriate form.**

5. a) The first instalment of each of the named Foundation Awards will be paid on the presentation of proof of full time enrolment in a degree course at the University of Auckland (for example, a receipted fees invoice or certification from the relevant department). Subsequent instalments will be paid at the beginning of each semester on receipt of evidence of satisfactory grades having been achieved in the previous semester. If circumstances arise such that you are unable to complete a semester, you must advise the Awards Coordinator before the end of the semester. Failure to do so may result in cessation of funding for the Award.

b) Other Foundation Awards shall be paid in one instalment on presentation of proof of full-time enrolment in a degree or diploma at one of the Institutes named above: for example, a copy of a receipted fees invoice or certification from the relevant Department.

6. Each recipient of a Foundation Award is required to make a short written report at the end of the semester.

\*This scholarship is intended for students studying full-time towards a qualification. The Trustees understand that personal circumstances such as health conditions or impairments can limit a person’s ability to study full-time. Applications from students studying part-time due to disability will be therefore considered, but the applicant must include documentation supporting their reason for studying part-time. Examples of supporting documents include a letter of support from a disability service provider, the Students with Disabilities office, or your general practitioner. Students studying part-time due to disability who are successful in their application will be paid a pro-rata amount. For the purposes of this Award, a disability refers to both visible and invisible impairments including: blind and low vision, deaf and hearing impaired, head injury, ongoing medical conditions, diagnosed mental health conditions, physical/mobility impairments, speech impairments, Autism Spectrum Disorder, specific learning disabilities (e.g. dyslexia, dyspraxia, dyscalculia).

**APPLICATIONS AND ENQUIRIES**

Applicants for the $18,000 Jane Bellamy and Elizabeth Godfrey Foundation Awards, or the $2,000 Foundation Awards who are enrolled or intending to enrol at the **University of Auckland**, must apply using the online applicationform available from the University of Auckland Scholarships website.

Email attachment plus scanned copies of 4 a) b), and e) above to: [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz);

All applications will receive an email confirming that the application has been received. If you do not receive an email, please contact the Awards Coordinator at [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz)

**Closing date: 19 February 2024.**

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FOUNDATION AWARDS

Application Form

All information provided is confidential

1. PERSONAL DETAILS

Name: Click here to enter text.

Student ID number: Click here to enter text. Mobile: Click here to enter text.

Email: Click here to enter text.

Address: Click here to enter text.

Will you be a full-time student this year? Choose an item.

This year, will you be enrolled in the first year of your first degree or diploma since completing your foundation course? Choose an item.

Are you a New Zealand citizen? Choose an item.

Are you a **Permanent** Resident of New Zealand? Choose an item.

**Please supply a certified copy of evidence of your citizenship status: a birth certificate, citizenship certificate or relevant passport pages (e.g. if you are a Permanent Resident, you must supply a copy of your Permanent Resident Visa). If you are offered an award, you will be required to prove that you are enrolled as a full-time student for the duration of the award.**

1. ACADEMIC GOALS

What degree or diploma are you enrolled in this year? Click here to enter the name of your qualification.

Where are you studying? Click here to enter the name of the tertiary institute where you are studying.

What are your main subjects of specialisation? Click here to enter your expected major(s).

What is the expected date of completion of your first degree/diploma? Click here to enter a date.

**Please attach a certified copy of your up-to-date official transcript, or your up-to-date unofficial transcript accompanied by a statutory declaration.**

1. FINANCIAL CIRCUMSTANCES

What sources of income/funding do you have or hope to have to assist you in funding your studies?(e.g. income support, student allowance, student loan, partner, paid employment, other awards or scholarships etc.)

Click here and write up to 300 words.

Please note any special circumstances (family, personal, or financial) that could be considered as part of your application. These could include number and ages of children, parenting status, health/disability status, your debt situation:

Click here and write up to 300 words.

1. FUTURE GOALS

Briefly describe the work you plan to undertake once you have completed your course of study:

Click here and write up to 300 words.

1. VERIFICATION

Please provide verification on the prescribed form (next page) signed by someone who knows you well, but who is not a close relative, that the contents of your application are true and you have a genuine desire to gain a qualification.

Give the name of the person you have asked to make this verification here:

|  |  |
| --- | --- |
| Name  Click here to enter text. | Address (postal or email)  Click here to enter text. |

FINAL CHECK

Please check each statement to confirm you have met all requirements:

|  |  |
| --- | --- |
| I have read the purpose and regulations of the award |  |
| I am a full-time student |  |
| I have given full details in every section |  |
| I have enclosed all the supporting documents required, including proof of **Permanent** residency or citizenship, academic results, and proof that I have completed a foundation course totalling 120 points. |  |
| I have included a signed verification form |  |

(N.B. A Statutory Declaration is available at the end of this application form.)

**The Selection Panel will NOT consider applications that do not contain the required information.**

Please keep a copy of your application.

Your signature: Date: Click here to enter a date.

Please send this completed application form, plus scanned copies of evidence of acceptance at one of the named tertiary institutes, certified copies of your official academic record or downloaded unofficial transcripts accompanied by a statutory declaration, evidence of New Zealand Citizenship or **Permanent** Residency, and verification statement, by:

* Email attachment to [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz)

All applications will receive an email confirming that the application has been received. If you do not receive an email, please contact the Awards Coordinator at [awards@kateedgertrust.org.nz](mailto:awards@kateedgertrust.org.nz)

**Closing date: 19 February 2024.**

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FOUNDATION AWARDS

Verification of Application

The purpose of the Foundation Awards is to assist women, who have completed a full time tertiary Foundation Course totalling 120 points at NZQA Level 3 or above and have enrolled for their first year of full time study in their first degree or diploma at an approved Institute in the Auckland area, to meet course expenses. All information supplied is confidential to those involved in the selection procedures.

|  |  |
| --- | --- |
| **Applicant** | **Referee** |
| Name: Click here to enter text. | Name: Click here to enter text. |
| Address: Click here to enter text. | Address: Click here to enter text. |
|  | Occupation: Click here to enter text. |

I, Click here to enter the referee’s full name, certify that I have read this application and I believe the statements made by the applicant about the course in which she is enrolled, and her circumstances, to be true.

What information can you give about the applicant’s desire to gain this qualification?

Click here to enter text.

How long have you known the applicant?

Click here to enter text.

In what capacity do you know the applicant?

Click here to enter text.

Signed: Date: Click here to enter a date.

STATUTORY DECLARATION

For downloaded documents

**I**

Click here to enter your full legal name

**of**

Click here to enter your residential address.

**solemnly and sincerely declare that the following documents (copies of which are attached to this declaration) have been obtained and printed without alteration from the internet or email sources**

¶ *Note: what you write must be true. You can be prosecuted for making a false declaration*.

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| A | Click here to enter a description of document A. | Click here to enter a date. | Click here to enter text. |
| Click here to enter website URL or sender’s email address. |
| B | Click here to enter a description of document B. | Click here to enter a date. | Click here to enter text. |
| Click here to enter website URL or sender’s email address. |
| C | Click here to enter a description of document C. | Click here to enter a date. | Click here to enter text. |
| Click here to enter website URL or sender’s email address. |

¶ *Note: do not complete the section below until you are with the Justice witnessing your declaration*.

**I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.**

Your signature:

Declared at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_ before me:

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|  |

Signed:

Justice of the Peace for New Zealand